

Partners in Giving is making it simple to run virtual events and collect donations through an online platform called GiveSmart (formerly MobileCause). Funds collected through GiveSmart will go directly to Partners in Giving and are applied as special event dollars for the Agency or Department where the employee works.

Instructions for Chair/Volunteers:

- There is no account set up/log in needed for GiveSmart.
- When emailing employees to invite them to participate in your special event, ask them to pay for their event through GiveSmart and provide them with the link. Please inform them of the price or suggested donation amount for the special event.
- If using GiveSmart for multiple special events, instruct employees to add an event description key word in the Special Events Description Field. This will simplify report tracking. (ex. Trivia, silent auction, etc).
- Donors can text “givingstate” or “givinguw” to 41444 to receive the links as well.
- If you need to see a report for your Agency or Department’s GiveSmart transactions, contact your loaned executive or email carli.freidel@uwdc.org
- Payments made through GiveSmart will be included in the total special events in your ePledge Administrator portal and will be reflected in the Weekly Report circulated in the newsletters.

Instructions for Making a Special Event Payment through GiveSmart:

1. Open the GiveSmart Link.
2. Select how much you would like to pay using the button amounts or you can select “other” and fill in a specific dollar amount.
3. Fill in your First Name, Last Name, Email, and Zip.
4. If a specific name was given for the event, enter it in the “Special Event Description” field or describe the event to the best of your ability.
5. Select your Agency or Department name from the drop down.
6. Select your payment method (Credit Card, Apple Pay, Google Pay).
7. Enter your payment information.
8. Click Submit.
9. You will receive an email or text receipt.

State Employees:

Text **givingstate** to **41444** .
A Link will be texted to you.

OR

Go directly to:

<https://igfn.us/f/4bx2/n>

UW Madison Employees:

Text **givinguw** to **41444**.
A Link will be texted to you.

OR

Go directly to:

<https://igfn.us/f/4bx3/n>



**example of texting experience above*